

IMPORTANT GUIDELINES & INSTRUCTIONS FOR END-TERM EXAMINATION

- There will be two parts **MCQ** and **Descriptive**
- Attempting both MCQ and Descriptive parts is mandatory. There will be a single login and a single submission for the examination
- The duration of the main examination is **150 Minutes (2 Hours 30 Minutes)**

MCQ (Section 'A'):

There will be 40 questions with 04 optional answers out of which one option will be correct. Students need to select only one option which he/she feels is correct. Each question carries 01 mark. There is No negative marking.

Descriptive:

There will be 02 sections under this

1. **Section 'B' (Short Answer):** There will be 07 questions in this section; Students need to answer any 05 questions. Each question carries 02 marks (a total of 10 Marks).
2. **Section 'C' (Long Answers):** There will be 03 questions in this section; Students need to answer any 02 questions. Each question carries 10 marks (a total of 20 Marks).

Typing part:

The paste option is disabled, compulsorily students need to type the answer. If students try to copy and paste, the software may log out from the examination for which the University is not responsible.

Software Guidelines:

- Username & Password for the Mock Test and Main Examination are the same.
- Username & Password are available in the ULMS portal (<https://ulm.onlineuu.in>) under Exam section
- Ensure that your computer and internet connection meet the technical requirements as specified.
- It is advised to use a Wi-Fi internet connection to avoid any issues during the examination.
- Test your webcam, microphone, and internet speed before starting the examination
- Close / Uninstall applications and programs, such as Any Desk, Team Viewer, etc. These applications restrict permissions of the camera & microphone for the smooth running of the examination software.
- It is mandatory to keep both your camera & microphone activated throughout the entire exam duration.
- The webcam & microphone must not be disabled or covered otherwise proctor will suspend the exam for that student.
- There is a time ticker on the right panel which shows the time duration left. Please keep an eye on the same.
- **To upload the answer in a scanned PDF file (This option is available for some of the question):**
 - A. **In Laptop/Desktop:** The students need to close the exam software by typing "**Alt+F4**" or "**Alt+Fn+F4**" or **Ctrl+Alt+F4** button from the keyboard or **Close Exam Software** button on the computers and Re-login the Exam Software to upload the file.
 - B. **In Handheld Devices:** Learners who will use the etexam.onlineuu.in to appear in the examination, they can close the tab in the browser and Re-login to the exam to upload the file

- Once students have answered all the questions, they may click on the '**Finish Attempt**' button.
- The system will provide students the option '**Return to attempt**' to go back to the question and change the answer.
- Please review your answers properly before clicking '**Submit all and finish**'. **Once students click on 'Submit all and finish' students will not be allowed to edit or change answers.**
- Click on 'Close Exam Software' to close the software
- Learners are advised to watch the *Examination Demo Video* which is available in the ULMS portal.

Minimum Infrastructure Requirements

- Windows 8 or Windows 10 PC only, i3 Processor, Minimum 4GB RAM. In case the student is using any other system configuration then the student may face lagging and camera issues.
- Functioning camera, microphone and speakers.
- Uninterrupted Internet connectivity.
- Standard 4G bandwidth minimum 2 MBPS constant speed.
- Online Uttarakhal University examination application installed on the computers.
- Sufficient light illuminating the student.

For Computer Configuration

- Please uninstall ANY DESK / TEAMVIEWER / SCREEN RECORDER or any other screen recording Software / Apps. Application will not work if such apps/software are installed.
- Once these apps are uninstalled, please reinstall the Online Uttarakhal University examination application for Windows or Macintosh file again.
- Check the file for permissions & re-login
- No Third-Party Camera Application if an inbuilt camera is available in the computer
- It is advised to uninstall Anti-Virus, in case you are facing any camera issues

For Android:

- Operating System: Android 9 (Pie) or above.
- Processor: Quad-core, 1.8 GHz or higher.
- RAM: At least 4 GB.
- Storage: At least 16 GB of free storage for application data and browser cache.
- Browser: Latest version of Chrome.

For iOS:

- Operating System: iOS 14 or above.
- Device: iPhone 11 or newer.
- Storage: At least 8 GB of free storage.
- Safari Version: Latest version available for the iOS version.

Internet Connectivity for Mobile:

- Bandwidth: Minimum 2 Mbps upload and download speeds.
- Latency: Below 150ms for stable video streaming and monitoring.
- Camera: Front-facing camera.
- Microphone: Built-in, functional microphone.

Instructions for Learners:

- Online ID Authentication: Keep your ID card handy, which may require while login to the examination software
Aadhaar Card | Driving License | Voter ID card | PAN Card | Passport
- Please ensure that no other person is present in the room when you are appearing in the exam
- Before starting the exam, you must also check the exam environment where you are going to sit in terms of light, temperature, seat direction etc. Also, please arrange your sitting place such that you are facing a blank wall with the light on your face
- You must make sure that your face is clearly visible to the proctors. The proctoring is done manually, remotely and by machine through Artificial intelligence (AI), where the proctor can check your visuals, your screen, your live feed, chat, etc. Proctors may pause and terminate the exam after warning if you are found not following the instructions
- Learners are Forbidden to Speak aloud the questions during the examination
- Learners are Not Permitted to move from the sitting space and from the webcam
- During the Examination, students can flag questions. If a student is not very sure of the answer, they can answer them later before finishing the Examination
- Mobile Phones, Tablets and other communication gadgets are Not Allowed to use during the examination
- No testing aids are permitted during the examination. Aids include books, papers, electronic gadgets etc.
- Non-compliance with the guidelines may lead to consequences, including potential exam disqualification or further actions
- **You will get only One chance to attempt the Examination. Multiple attempts are not allowed.**

For any technical support, please contact on 07617773050 / examsupport@onlineuu.in

Please Note:

- Mock test shall have less questions than the End-Term examination paper but the paper pattern remains the same.
- All Learners are advised to appear in the Mock Test and familiarize themselves with the Examination Software and its process.

All The Best

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